

Transfer Students

The University welcomes applicants who have demonstrated success at other institutions of higher education. For purposes of admission, a transfer student is defined as any student who has earned college credit after graduating from high school. Embry-Riddle considers each application for transfer admission individually, reviewing the student's academic record, grades received in all college-level courses and the rigor of the student's academic program. College courses completed as dual enrollment while concurrently enrolled in high school do not qualify applicants as transfer students. For applicants with educational experience outside of the United States, refer to the International Admissions (<https://catalog.erau.edu/admissions/international-applicants/>) requirements.

The University reserves the right to refuse admission to students who are on probationary status or who were academically dismissed from other colleges or universities. The admission decision will be at the discretion of the Director of Admissions and/or the Dean of Enrollment Management and may require review and recommendation from the program chair/coordinator and/or College Dean, if applicable, to admit on a conditional basis.

Transfer applicants must submit the following documentation to be considered for admission:

- Application for admission
- Non-refundable application fee
- Official transcripts from all accredited degree-granting colleges and universities (postsecondary institutions) attended
- Military transcripts and documents, if applicable
- Official high school transcript, or equivalent (GED®, HiSET®, or TASC®) may be required

Daytona Beach & Prescott Campus

In addition to the previously stated requirements, the admissions office reviews official transcripts of all college-level work attempted and letters of recommendation provided. Official high school transcripts will be required of applicants who have not served in the United States military, if fewer than 30 semester hours of college level credit have been earned. The minimum grade point average required for admission to Embry-Riddle is a 2.0 from the last institution attended and a combined GPA of 2.0. Most successful transfer applicants present at least a 2.5 (C+) average on a four-point scale. Applicants with grade point averages between a 2.0 and a 2.4 will be reviewed on a case-by-case basis.

Other Credit Sources

Advanced standing may be awarded for prior learning achieved through postsecondary education, testing, work and/or training experience, or programs completed before enrollment at Embry-Riddle. Students who feel their background warrants consideration for advanced standing not already granted for specific courses may request course equivalency examinations. Flight experience will be evaluated in accordance with procedures outlined later in this section.

It is the student's responsibility to ensure that all documentation is submitted to the University. This information can either be sent with the application for admission or mailed under separate cover. Formal application for advanced standing for flight training must be made before the end of the student's first semester of attendance at the appropriate campus.

All academic evaluations for advanced standing will be completed before the end of the student's first semester of attendance at, or readmission to, the University. The student will be given a copy of the completed official evaluation and have 30 calendar days to question the credit awarded. Advanced standing and transfer credit granted in accordance with these procedures will be authenticated by the Admissions Office and maintained by the Office of the Registrar. Documentation that may be submitted for

consideration toward advanced standing includes military training, FAA certificates, credit for examination scores, and professional experience. Credit may be awarded as follows:

- The University offers advanced placement credit toward a college degree to those students who present official College Entrance Examination Board (CEEB) Advanced Placement Test scores of 3 or better on any examination. Up to 30 hours of International Baccalaureate (IB) credit may be earned for official test scores of 4 or higher.
- Embry-Riddle follows the standards recommended by the American Council on Education for awarding credit for the College Level Examination Program (CLEP) general examinations. To be officially evaluated for credit, the test scores must be submitted before the student's initial enrollment as a degree candidate. The number of credit hours recognized by Embry-Riddle for these examinations in various disciplines are as follows:

Communications: 6 credit hours
 Humanities: 6 credit hours
 Social Sciences: 6 credit hours
 Natural Sciences: 6 credit hours
 Mathematics: 6 credit hours

- The University has approved certain CLEP subject examinations, Defense Activity for Non-Traditional Educational Support (DANTES) examinations, and Excelsior College Examination (ECE) for award of credit as applicable to the student's program. Scores from these examinations must be submitted before initial enrollment as a degree candidate to be officially evaluated for credit. Credit for these examinations may not be applied toward the last 30 credit hours required for a bachelor degree or the last 15 credit hours required for an associate degree.
- Training in military service schools will be considered for credit by each curriculum division, based on the recommendation of the American Council on Education.
- Students who hold a pilot certificate may be eligible for advanced standing. Advanced standing based on a pilot certificate may be awarded for the appropriate flight course. A student who received college credit for their flight training may be eligible for advanced standing for certain academic courses. Contact the Aeronautical Science Department for a determination of the exact amount of credit to be awarded. In any case, advanced standing credit must be applied for during the first semester. To obtain credit, the applicable FAA certificate must be presented at the time that the advance standing request is made. All advanced standing credit for flight courses will be recorded on academic transcripts at Embry-Riddle.
- Students holding a Commercial Pilot Certificate or Airline Transport Pilot Certificate, with significant recent experience beyond the basic certification level, may petition for additional credit. Students may be required to complete a flight evaluation or successfully complete a flight course on campus before becoming eligible to enroll in any off-campus Embry-Riddle affiliated airline training program. All certificate levels refer to U.S. FAA certificates. Foreign certificate holders must convert their licenses to FAA-issued certificates prior to any credit being awarded.
- Students who hold the FAA Airframe and Powerplant Certificate may receive advanced standing.
- The Aeronautics degree awards college credit based on an individual's past training and job experience in an aviation-related field. A description of advanced standing applicable to the Aeronautics degree may be found in the Academic Programs section of the catalog.
- A student who possesses qualifications not listed above and who believes that their background warrants consideration for advanced standing may submit appropriate evidence of credentials for evaluation.

Worldwide Campus

In addition to the previously stated requirements, a transfer applicant must have a minimum of a 2.0 cumulative grade point average (CGPA) on a 4.0 scale from an accredited degree-granting institution. The minimum GPA for transfer students applying to technical majors is a 2.5 GPA on a 4.0 scale.

When an applicant has attended more than one institution, a cumulative average for all previous college work attempted will be calculated to determine the overall CGPA. An official high school transcript may be required of applicants who have not served in the United States military, if fewer than 12 semester hours of college level credit have been earned.

Other Credit Sources

Transfer applicants often have other sources of credit they wish to have reviewed during the admission process and are advised to submit all documentation for possible transfer or advanced standing credit prior to admission. This includes, but is not limited to credit from military sources, national exams, FAA licenses or ratings (or the foreign equivalent), or other documented learning. Refer to Transfer Credit (<https://catalog.erau.edu/academic-policies-and-procedures/transfer-military-advanced-standing-credit/>) policies for sources of possible credit.

Asia Campus

Asia Campus applicants should refer to the Asia Campus Student Handbook (<https://myerauedu.sharepoint.com/sites/ERAU-Asia>) for admissions requirements.