

Academic Regulations and Procedures

Class Attendance

Because regular attendance and punctuality are expected in all courses, attendance may be included in the grading criteria of an individual class. Absences are counted from the first scheduled meeting of the class.

Because minimum contact hour requirements have been imposed by the FAA for certain classes leading to FAA certificates, attendance requirements in those courses are rigorously enforced. Explanations for all absences should be given to the instructor in advance whenever possible.

A final examination is normally given in each course at the end of the term. A student who misses a final examination without advance permission from the instructor may be assigned a failing grade (F) for the course. A grade of incomplete (I) may be given if the student has obtained advance permission from the instructor or can provide satisfactory evidence that the absence could not be prevented.

Flight block attendance is mandatory, and missed flight activities (orals, simulators, and flights) will result in loss of letter grades for the flight course. The Embry-Riddle Flight Operations manual explains detailed policies for flight cancellations.